



Comhairle Chontae na Gaillimhe
Galway County Council

Privacy Notice Starter Home Purchase Scheme

Galway County Council is the local authority for the County of Galway and in performing its functions, Galway County Council is required to process significant amounts of “Personal Data” within the meaning of the Data Protection Acts 1988 / 2003/2018 (“the Acts”) and the European regulations 2016/679 (GDPR). Galway County Council respects the privacy rights of those whose Personal Data we process and we are conscious of our obligations under the Data Protection Acts.

This Privacy Notice explains how Galway County Council will process Personal Data collected through this Starter Home Purchase Scheme, which includes the Application process as well as our Mailing List on the Consult platform.

What personal data will be collected?

Application: Name, Date of Birth, PPSN, Relationship Status, Citizenship Status, Proof of Citizenship, if you are a fluent Irish speaker, Telephone No., Mobile No, Email Address, Postal Address, Eircode, Proof of Address, Buyer Status, Proof of Buyer Status, Proof of savings, Employment Status, Occupation, Income details, Finance details.

Mailing List: email address

Purpose for which personal data is processed?

Application: The personal data you supply in this application will be used for the sole purpose of processing your eligibility for the Local Authority Affordable Purchase Scheme.

Mailing list: Your email is processed to maintain and administer the Starter Homes mailing list, to communicate relevant information and updates about the Starter Homes scheme, including application information, eligibility criteria, property availability, events, and related services to individuals who have subscribed to receive such communications.

What is our lawful basis for processing your Personal Data?

Galway County Council’s lawful basis for processing Personal Data collected from this Affordable Housing Purchase Scheme Application is as follows:

- Article 6.1.(e) of the GDPR – processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller (Galway Co. Council)
- Affordable Housing Act 2021

Who will your Personal Data be shared with?

Application only: Personal data (name, email and contact information) will be shared with the appointed agents / auctioneers only if you are successful in the scheme. & CiviQ

Mailing List: your data will not be shared.

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How will we protect your Personal Data?

Any data we collect from you will be stored confidentially and securely as required by the Galway County Council Privacy Statement & Data Protection Policy. Galway County Council is committed to ensuring all accesses to, uses of, and processing of, Galway County Council data is performed in a secure manner.

When we store your personal data on our systems the data will be stored either on the Galway County Council premises or on secure IT platforms within the EEA which are also subject to European data protection requirements.

How long will we hold your Personal Data?

Application: Galway County Council undertakes to retain the personal data you supply for the minimum amount of time required for this scheme.

For unsuccessful applicants, your data will be retained until the scheme has been completely sold.

For successful applicants, data will be retained until the equity is paid off.

Mailing List: indefinite duration or when/if you request to have your email removed from the mailing list.

What are your rights?

For further information on how Galway County Council processes Personal Data and your rights, please refer to Galway County Council's Privacy Statement and Data Protection Policy which can be found on our website galway.ie.

OR

You may contact Galway County Council 's Data Protection Officer at 091 509319 or dpo@galwaycoco.ie

Right of Complaint to the Office of the Data Protection Commissioner

If you are not satisfied with the outcome of the response you received from Galway County Council in relation to your request, then you are entitled to make a complaint to the Data Protection Commissioner who may investigate the matter for you.

The Data Protection Commissioner's website is <https://www.dataprotection.ie/> or you can contact their Office at:

Telephone: 1800 437 737 / 01 765 0100

E-mail: info@dataprotection.ie

Postal Address: Data Protection Commissioner
Canal House
Station Road
Portarlinton
Co. Laois R32 AP23