

FORM OF APPLICATION FOR A DISABILITY ACCESS CERTIFICATE

Article 20D(4)

BUILDING CONTROL ACTS 1990 to 2020

APPLICATION FOR A DISABILITY ACCESS CERTIFICATE

BUILDING CONTROL AUTHORITY:

UNIQUE IDENTIFIER:

Application is hereby made under Part III B of the Building Control Regulations 1997 to 2021 for a Disability Access Certificate in respect of the works or building to which the accompanying plans, calculations and specifications apply.

1. APPLICANT:

Owner ☐ **Leaseholder** ☐ (tick as appropriate)

FULL NAME: _____ ADDRESS: _____

_____ EIRCODE: _____

TELEPHONE NO: _____ EMAIL: _____

SIGNATURE: _____ DATE: _____

2. OWNER OF WORKS OR BUILDING (if different to above)

FULL NAME: _____ ADDRESS: _____

_____ EIRCODE: _____

TELEPHONE NO: _____ EMAIL: _____

3. PREPARATION OF DISABILITY ACCESS CERTIFICATE APPLICATION:

Name and address of person/s or firm/s responsible for preparation of accompanying plans, calculations and specifications.

FULL NAME: _____ ADDRESS: _____

_____ EIRCODE: _____

TELEPHONE NO: _____ EMAIL: _____

4. LOCATION OF WORKS OR BUILDING:

Address (or other necessary identification) of the proposed works or building to which the application relates.

_____ EIRCODE: _____

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5. NATURE OF PROPOSED WORKS OR BUILDING:

Classification (please tick either (a), or any of (b), (c) or (d), as appropriate)

- (a) Construction of new building ☐
- (b) Material change of use ☐
- (c) Extension to a building ☐
- (d) Material alteration ☐

6. BRIEF DESCRIPTION OF THE WORKS OR BUILDING:

7. USE OF PROPOSED WORKS OR BUILDING:

- (a) Proposed use of the building _____
- (b) Existing use (where a material change of use is proposed) _____

8. HAS PLANNING PERMISSION BEEN APPLIED FOR AND GRANTED FOR WORKS OR BUILDING?

- (a) Date planning permission was granted: _____
- (b) Planning permission Reference No.: _____

9. DETAILS OF PROPOSED WORKS OR BUILDING:

In all cases complete part (a) **and** any combination of (b), (c), (d) or (e) as may be appropriate.

(a) Details

Site area _____ (sq. metres)

Number of basement storeys _____

Number of storeys above ground level (incl. ground floor) _____

Height of top floor above ground level _____ (metres)

Total Floor area of building _____ (sq. metres)

Total area of ground floor _____ (sq. metres)

(b) Work involving the construction of a new building –

Floor area of proposed building _____ (sq. metres)

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(c) Where a material change of use as regards a building takes place –	
Floor area of the material change of use	_____ (sq. metres)
(d) Works involving an extension to a building –	
Floor area of extension	_____ (sq. metres)
(e) Works involving a material alteration to a building –	
Floor area of material alteration	_____ (sq. metres)
10. AMOUNT OF FEE (accompanying this application)	€ _____

This application form must be accompanied by documents that clearly identify and describe the works or building to which the application relates.