

**Foirm Iarratais ar Úsáid
Shaoráidí Chomhairle Chontae
na Gaillimhe**



Comhairle Chontae na Gaillimhe
Galway County Council

**Request for Use Form
for Galway County Council
Facilities**

Tá an fhoirm seo le fáil i gcló mór chomh maith

This form is also available in large print

Tá míle fáilte an fhoirm seo a líonadh i nGaeilge

Le do thoil léigh Coinníollacha ar Úsáid Shaoráidí
Chomhairle sula gcuirtear an fhoirm seo ar aghaidh.

Please refer to Conditions for Use of Council
Facilities prior to submission of this form.

Cuid A: Sonraí Teagmhála		Part A: Contact Details
Ainm an Iarratasóra/na hEagraíochta:	Name of Applicant/Organisation	
Seoladh	Address	
Cód Poist	Postcode	
Cineál Eagraíochta: Le do thoil tabhair le fios más charthanacht/struchtúr eagraíochta sibh agus araile.	Type of Organisation: Please indicate if you are a registered charity/organisation structure etc.	
Príomh-dhuine teagmhála don Imeacht	Main Contact Person for the Event	
Teil Baile	Home No	
Fón Póca	Mobile No	
Ríomhphost:	Email	

Cuid B: Mionsonraí an Imeachta		Part B: Event Details
Cén tsaoráid de chuid Chomhairle Chontae na Gaillimhe atá tú ag iarraidh a úsáid?	Please indicate which Galway County Council facility you are applying to use?	
Le do thoil tabhar le fios freisin má tá cuid faoi leith den saoráid ag teastáil uait?	Please also indicate if there is a specific section of the facility that you require;	

Seirbhísí Custaiméara Chomhairle Chontae na Gaillimhe – Cultúr barr feabhais a chothú i ndáil le soláthar Seirbhísí Custaiméara
Galway County Council Customer Services – To foster a culture of excellence in delivering Customer Services

Tabhair tuairisc ar an imeacht beartaithe agus an tslí a ndéanfar maoirsiú air:	Please describe the proposed event and how the event will be supervised:	
An líon daoine a fheastalóidh ar an imeacht:	Number of persons attending the event:	
Cén dáta(i) agus am is mian leat an tsaoráid a úsáid?	On what date (s) and times do you wish to use the facility?	

An bhfuil Árachas Dliteanais Phoiblí de €6.5m agat?	Do you have Public Liability Insurance of €6.5m	Tá/ Yes	
		Níl/No	
Tabhair fianaise ar Árachas Dliteanais Phoiblí, le Comhairle Chontae na Gaillimhe slánaithe ar an bpolasaí (cuir cóip le d'iarratas)		Please provide evidence of Public Liability Insurance, with Galway County Council indemnified on the policy (attach a copy to your application)	

An bhfuil Plean Bainistithe Bruscair ag teastáil?	Is a Litter Management Plan Required?	Tá/ Yes	
		Níl/No	
Má tá, cuir faoi iamh.		If yes, please enclose.	

An bhfuil Plean Bainistithe Tráchtá ag teastáil?	Is a Traffic Management Plan Required?	Tá/ Yes	
		Níl/No	
Má tá, cuir faoi iamh.		If yes, please enclose.	

Cuid 3 – Dearbhú		Part 3 - Declaration
Thar ceann (Ainm na hEagraíochta)	On behalf of (Name of Organisation)	
Dearbhaím go bhfuil an fhaisnéis san iarratas seo cruinn agus gur léigh mé na 'Coinníollacha Úsáide' agus go gcloífidh an eagraíocht sin againne leis na coinníollacha.		I declare that the information contained in this application is accurate and that I have read the 'Conditions of Use' and that our organisation will comply with the conditions.
Síniú	Signed	
Post san Eagraíocht	Position in Organisation	
Dáta	Date	

D'úsáid Chomhairle Chontae na Gaillimhe – Seirbhísí Corparáideacha		For Galway County Council Use- Corporate Services
An Dáta a Fuarthas an tIarratas	Date Application Received	
Comhchomhairle le hInnealtóir Seirbhísí Corparáideacha/Oifig Ceantair	Consultation with Corporate Services Engineer/Area Office	
Coinníollacha Breise le breithniú	Any Additional Conditions considered	
Tuilleadh Eolais Iarrtha	Further Information Requested	
Tuilleadh Eolais Faighte	Further Information Received	
Ceadaithe ag	Approved By	
Dáta Ceadaithe	Date Approved	
Litir chun Cead a Eisiúint (Dáta)	Letter of Permission Issued (Date)	
Tagairt an Cheada	Permission Reference	
Oifig Cheantair Ábhartha/Maor Pobail curtha ar an Eolas:	Relevant Area Office/Community Warden Notified:	

Má tá amhras ort cibé an bhfuil cead foirmiúil ag teastáil don imeacht/ghníomhaíocht nó nach bhfuil, déan teagmháil le:	If you are in doubt about whether the event / activity requires formal approval then please contact:
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Seol an fhoirm ar ais chuig: Seirbhísí Corparáideacha Comhairle Contae na Gaillimhe Áras an Chontae Cnoc na Radharc Gaillimh.	Return to: Facilities, Corporate Services Galway County Council Áras an Chontae Prospect Hill Galway	Tel. (091) 509225 Customerservices@galwaycoco.ie www.gaillimh.ie www.galway.ie
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