

# Treoracha dochair dhíreacha do rátaí tráchtála

# Direct debit instruction for commercial rates

Tá an fhoirm seo le fáil i gcló mór chomh maith. / This form is also available in large print.  
Tá míle fáilte an fhoirm seo a líonadh i nGaeilge.



## Comhairle Chontae na Gaillimhe Galway County Council Uimh. Aitheantais: 300861 : ID number



Comhlánaigh 1 go 4 chun a rá le do bhanc íocaíochtaí díreacha a dhéanamh ó do chuntas.

Please complete parts 1 to 4 to instruct your bank to make payments directly from your account.

Uimh. Tag an chustaiméara		Customer ID
Uimhir Fóin an chustaiméara		Customer phone number
Seoladh an custaiméara		Customer address

1. Ainm an bhainc		1. Name of bank
2. Seoladh brainse		2. Branch address
3. Ainm(neacha) shealbhóir(i) an chuntais		3. Account holder name / (s)

### 4. Sonraí an chuntais / Account details

Cód sórtála / Sort code	Uimh. an chuntais / Account number
<input type="text"/>	<input type="text"/>

### D'ordú don bhanc

- Ordaím duit dochair dhíreacha a íoc as mo chuntas ar iarratas ó Chomhairle Contae na Gaillimhe
- Tuigim go bhféadfadh Comhairle Chontae na Gaillimhe méid agus dátaí a athrú taréis fógra a thabhairt dom roimh réidh amháin
- Tuigim, má íoctar aon dochair dhíreacha a bhriseann coinníollacha an ordaithe, go ndéanfaidh an banc aisíocaíocht más gá
- Cuirfidh mé an banc ar an eolas i scríbhinn má theastaíonn uaim an t-ordú seo a chealú. Cuirfidh mé Comhairle Chontae na Gaillimhe ar an eolas maidir lena leithid de chealú freisin.

### Your instructions to the bank

- I instruct you to pay direct debits from my account at the request of Galway County Council
- I understand that Galway County Council may change amounts & dates only after giving me prior notice
- I understand that if any direct debit is paid which breaks the terms of the instruction, the bank will make a refund if appropriate
- I shall duly notify the bank in writing if I wish to cancel this instruction. I shall also notify Galway County Council of such cancellation

**Cuir tic (✓) mar is cuí****Please tick (✓) as appropriate**

<b>Míosúil:</b> 11 ngála míosúil ag tosú 22/02, 29/03, 26/04, 24/05, 28/06, 26/07, 23/08, 27/09, 25/10, 22/11 agus an ghála deireadh 20/12.		<b>Monthly:</b> 11 monthly instalments commencing 22/02, 29/03, 26/04, 24/05, 28/06, 26/07, 23/08, 27/09, 25/10, 22/11 and the last deduction 20/12.
<b>Dé mhíosachán:</b> 4 ghála iníoctha dé mhíosachán 26/04, 28/06, 23/08 agus 25/10.		<b>Bi-monthly:</b> 4 bi-monthly instalments payable 26/04, 28/06, 23/08 and 25/10
<b>Leath bhliantúil:</b> 2 ghála iníoctha 26/04 agus 25/10		<b>Half-yearly:</b> 2 instalments payable 26/04 & 25/10
<b>Bliantúil:</b> 1 gála iníoctha 26/07		<b>Yearly:</b> 1 instalment payable 26/07

**Deimhniú faoin dochar díreach**

Deimhniú atá anseo ó do bhanc mar bhall den scéim dochar díreach, ina mbíonn bainc agus dreamanna a chuireann tús le dochar díreach rannpháirteach. Má údaraíonn tú dochar díreach a íoc:

- Cuirfidh an banc nó pé dream a thionscain an dochar díreach an méid a bhainfear as do chuntas in iúl duit
- Glacfaidh do bhanc leis an dochar agus íocfaidh siad an méid sin as do chuntas ach dóthain airgid a bheith ann

Má chruthaítear gur íocadh dochar díreach neamhúdaraíthe as do chuntas, is féidir leat a bheith cinnte d'aisíocaíocht phoncúil ó do bhanc don mhéid a íocadh.

Féadfaidh tú dochar díreach a chur ar ceal má scríobhann tú chuig do bhanc in am cuí.

**The direct debit guarantee**

This is a guarantee provided by your own bank as a member of the direct debit scheme in which banks and originators of direct debits participate. If you authorise payment by direct debit,

- then Your direct debit originator will notify you in advance of the amounts to be debited to your account
- Your bank will accept and pay such debits, provided that your account has sufficient available funds

If it is established that an unauthorised direct debit was charged to your account, you are guaranteed a prompt refund by your bank of the amount so charged.

You can cancel the direct debit instruction in good time by writing to your bank

<b>Sínithe / Signature/(s)</b>		<b>Dáta / Date</b>	
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**Seol an fhoirm ar ais chuig:**

Roinn Airgeadais  
Comhairle Chontae na Gaillimhe  
Áras an Chontae  
Cnoc na Radharc  
Gaillimh

**Return completed form to**

Finance Department  
Galway County Council  
Áras an Chontae  
Prospect Hill  
Galway

☎ (091) 509217

☎ (091) 509073

rates@galwaycoco.ie

[www.gaillimh.ie](http://www.gaillimh.ie)